

**MINUTES OF THE COLLINGWOOD AREA SCHOOL BOARD OF TRUSTEES
MEETING HELD TUESDAY 16 FEBRUARY 2010 AT 7.30PM**

PRESENT

Graeme Miller Sharon Watson John Garner (Principal) Irene Pomeroy (Minutes Secretary) Anna Barham (Student Rep) Paul Storer Steve Beck (Staff Trustee)

REFLECTION

Steve Beck reflected on how the school has made a positive start to the year. There is positive participation and a level of spirit in our senior students plus a high level of willingness and involvement from parents / caregivers with the school. The 2009 NCEA results from Year 11 - 13 were the highest Steve has seen during his time at this school. Senior students at the moment are positive role models to our younger students.

MINUTES OF THE PREVIOUS MEETING

Confirmed as read

Anna Barham / Sharon Watson

MATTERS ARISING

1. Family School Donation should read \$100.00.
2. Steve Beck made the suggestion that Garry Lewis (Deputy Principal) be asked if he would like to attend NZASA conference this year.
3. Graeme Miller, John Garner, Sharon Watson and Irene Pomeroy are attending the NZASA conference at Invercargill in May.

CORRESPONDENCE

As printed

Steve Beck / Paul Storer the Inward correspondence is accepted.

MANAGEMENT AND GOVERNANCE REPORTS

As printed

1. There has been a positive start to the school year. New teachers to the school have fitted in well.
2. Sharon Watson / Steve Beck the Analysis of Variance Report is adopted.
3. Copy of the Charter and Policy Framework manual was given to BOT members.
4. John Garner / Anna Barham the 2010 Charter is adopted.
5. Graeme Miller / Paul Storer that John Garner be given discretion so that for 2010 all relievers be charged to Teachers Salaries and any overuse which cannot be offset within the banking staffing entitlement will be managed by charging the cheapest salary to the Bulk Grant for sufficient time to clear the overuse by year end (Pay Period 22), or if necessary, the close of Pay Period 26, 2010.
6. Graeme Miller / Sharon Watson that Garry Lewis be Acting Principal when John Garner is absent from school.
7. Paul Storer / Sharon Watson the 2010 Budget is adopted.
8. Graeme Miller / Anna Barham the December / January finances are approved.
9. John Garner to talk to Bill Climo re the pros and cons of purchasing a ride on lawn mower compared to a tractor.
10. John Garner / Sharon Watson that Irene Pomeroy is the Returning Officer for the Board of Trustees elections in May.
11. Bill Climo to be asked to get a price for purchasing a new slide for the Adventure Playground.
12. To put Sanitary Bins in toilets around the school we would need at least five (Admin Block, pool, two in the senior girl's toilets and the Hall). It costs \$300.00 per bin per year - the firm comes around and empties them once a month. Sharon Watson to enquire if we can trial Sanitary Bins for a term free of charge. \$1,500.00 payment to be taken out of Contingency.

13. Registration Forms for Conference have arrived. John Garner will fill them in so we get the Early Bird Registration deal. Accommodation will be booked at the Ascot Park Motels (\$98.00 a unit per night).
14. Variety Club Bash has forty six vehicles (ten from Australia) travelling to Collingwood in March (approximately 250 people). CASST are providing lunch and are going to offer classes / sports teams a chance to have stalls and sell lunch to students / parents / caregivers. If this offer is not taken up then Playcentre will be given the chance to have stalls.

John Garner / Graeme Miller the Governance / Management Reports are adopted

GENERAL BUSINESS

1. Sharon Watson informed the BOT that those who wish to stay on in Invercargill for the weekend after Conference that a trip is being arranged to Stewart Island for those who wish to go.
2. Sharon Watson informed the BOT that her and another family in Mangarakau are being charged by Bickley Motors (the distance from Mangarakau school to their gates) to pick up and deliver their children to and from school. She wants the BOT to be aware that she is going to fight this.
3. Sharon Watson has received complaints from parents about the money that was spent purchasing the Skyclimber and why couldn't that money have been spent on putting hot water in the toilets instead.
4. 30 June 2010 the Collective Agreement for Teachers and Principals expire. NZSTA is sending put a survey to Board of Trustees to fill out re issues surrounding the Agreement.
5. Graeme Miller / Paul Storer that we stay with three parent representatives on the Board of Trustees until after the elections.
6. Graeme Miller and John Garner to meet to sign off John's appraisal.

The meeting closed at 9.05