

**MINUTES OF THE COLLINGWOOD AREA SCHOOL BOARD OF TRUSTEES
MEETING HELD MONDAY 17 MAY 2010 AT 7.30PM**

PRESENT

Graeme Miller John Garner (Principal) Anna Barham (Student Rep) Tania Burton
Steve Beck (Staff Trustee) Irene Pomeroy (Minutes Secretary) Carol van Kerkhoff
Paul Storer

APOLOGIES

Sharon Watson

WELCOME

Graeme Miller welcomed Carol van Kerkhoff and Tania Burton as newly elected members to the Board of Trustees and also welcomed back Steve Beck and Paul Storer.

ELECTION OF OFFICERS

John Garner took the Chair and called for Election of Officers

Paul Storer / Steve Beck that Graeme Miller continue as Chairperson.

Steve Beck / Anna Barham that Paul Storer continue as Vice Chairperson.

Graeme Miller / John Garner that Tania Burton take on the role of Finance Convenor.

Paul Storer / Tania Burton that Sharon Watson is the BOT Representative on the Library Committee.

Anna Barham / Steve Beck that Carol van Kerkhoff is responsible for Health and Safety.

Steve Beck / Carol van Kerkhoff that Graeme Miller and Paul Storer share joint responsibility for Property.

REFLECTION

Paul Storer reflected on how he has enjoyed his time on the Board of Trustees and being involved with the school. He has got to know how the school runs and has enjoyed being able to have his input into this.

MINUTES OF THE PREVIOUS MEETING

Confirmed as read

Steve Beck / Anna Barham

MATTERS ARISING

1. Ministry of Education will now review the Onekaka bus run at the end of the year as there are two new students on the run which now brings the total number of students to eight.
2. The two families on the Mangarakau run can claim a Conveyance Allowance to take their children to the bus stop in Mangarakau. Bickley's at the moment are picking the children up at their homes and the two families involved are paying for this service out of their own pockets.
3. Sixteen staff members had the flu injection.
4. Technology teacher has had the saw mill working but is having trouble to get it to cut straight. He will keep practising.
5. Steve Beck had six students selected to attend National Tournament so he has applied to Pub Charities for \$1,524.00.
6. Graeme Miller tabled his On Line training paper for Board members to peruse.

CORRESPONDENCE

As printed

Graeme Miller / Paul Storer the Inward correspondence is accepted.

MANAGEMENT AND GOVERNANCE REPORTS

As printed

1. STAR reading results shows that our students are continuing to improve in reading.
2. Year 1 - 6 class reports - John Garner explained how Room 3 and 15's wedge graphs work.
3. Graeme Miller, Tania Burton, John Garner, Irene Pomeroy and Paul Storer to look at the Resources Policy for the June meeting and bring any alterations along.
4. Steve Beck and John Garner attended an ICT meeting in Nelson last Friday. The school will hear in June when we will be able to get fibre optic cabling.
5. Steve Beck's ICT Strategic Plan for the school was tabled. Steve explained to the meeting how a wireless system will work throughout the school.
6. John Garner / Graeme Miller the March and April finances are approved.
7. John Garner to contact John MacDuff to see when he can come out and look at the Library Block alterations that the Board would like to do. For the Library facility the Board will look at a Community Grant also. John MacDuff charges \$100.00 an hour and 72 cents per km travel. He will come out to the school sometime when he is staying at his batch in Pohara to make travel costs for us cheaper.
8. John Garner, Graeme Miller, Carol van Kerkhoff and Paul Storer to meet and look at the 10 Property Plan and Five Year Property Agreement. This committee also to meet with John MacDuff when he is here.
9. Bill Climo has been looking at ride on mowers. He would like to purchase a 21HP 48" Hustler - \$9,558.00 plus GST.
10. ERO are doing a trial presentation at 3.30pm by video conferencing. The session will last approximately an hour - any Board members welcome to come along and sit in.
11. Curriculum reports Tuesday 29 June - Visual Arts and Health / PE

John Garner / Carol van Kerkhoff the Governance / Management Reports are adopted

GENERAL BUSINESS

1. Paul Storer / Tania Burton that Paula Beck applies to Pub Charities on behalf of the Collingwood Area School A Netball team for a sum of \$2,800.00 to pay for their accommodation in Blenheim when attending the South Island Secondary Schools Netball Tournament in August.
2. March 1 Roll Returns were tabled.
3. Civil Defence has purchased an aerial to go with the base radio set that the Collingwood Volunteer Fire Brigade purchased with the 150th Reunion donation. Graeme Miller will come with the guy when he comes to install and set up the radio set and work out the best place to install it in the school.
4. John Garner gave Board members a printout to read on guidelines for Governance, Confidentiality, A United Front and Contract Negotiations.
5. John Garner / Graeme Miller that **BOT GO INTO COMMITTEE** re a letter received from a parent.

Steve Beck / Paul Storer **BOT GO OUT OF COMMITTEE.**

The meeting closed at 10.00pm